

1507
24/11/12

MEMORANDUM OF ASSOCIATION
WELFARE DEVELOPMENT SOCIETY
Parimal Paramanik

Name of the society shall be: **SANDESHKHALI MAA SARODA WOMEN & RURAL**

WELFARE DEVELOPMENT SOCIETY

Parimal Paramanik
24/11/12

1. The Registered Office of the society shall be situated at: Vill. & P.O.: Bermajur, P.S.:

Sandeshkhali, Dist.: North 24 Parganas, Pin: , West Bengal

2. The objects for which the society is established are:

- a. To acquire, establish, start, aid, run, maintain or manage Education Institution, libraries, old age home, crèche and charitable hospitals for the benefit of the public.
- b. To promote the principle of equality of all cultures and the people within them, inter-cultural exchange, and specific cultural skills.
- c. To run an educational community child's group based on the idea of learning-through-play, and emphasising art, crafts, music and local knowledge.
- d. To provide an opportunity for achieving early literacy through the first languages of scheduled tribes.
- e. To promote the empowerment of girls and women as independent individuals with full rights.
- f. To arrange and organise lectures, debates, discussions, seminars & excursions for the diffusion of knowledge.
- g. To publish or cause to be published useful literatures, magazines etc. *without Profit*
- h. To study, cultivate and demonstrate the art of music and dancing.
- i. To promote and encourage advancement of literary, cultural, political, religious, scientific and technical education.
- j. To promote, awareness among the backward communities and encourage for social and economic development.
- k. To promote awareness among men and women and help them in advancement of their livelihoods, health, life and social organisation.
- l. To help the needy students of all communities for the advancement of studies.
- m. To collect and preserve manuscripts, painting, sculptures, works of art, antiquities, natural history specimens, mechanical and scientific instruments and design.
- n. To help the aged, sick, helpless and indigent persons within India Territory.
- o. To alleviate the sufferings of animals or other living creatures as may be deemed appropriate by the Governing Body of the society.
- p. To engage and assist in such other philanthropic activities as may be deemed appropriate by the Governing Body of the society.
- q. To collect donation, subscriptions and contributions from any training programmes products or other sources for the use of the society.
- r. To construct, maintain, improve, develop and alter any buildings, houses or other works necessary or convenient for the purpose of the society.
- s. To do all such acts, deeds, matters and things as may be deemed incidental or conducive to the foregoing objects.

The income and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the object of the society and no portion thereof shall be paid to or divided amongst any of its members by way of profits.

The Major aims are child labour, child marriage, dowry system, illegitimate children, satirite and lots of Social prejudices & superstitions campaign

Parimal Paramanik
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S/IL/ 98323

to give a square meal a day due to lectures, discussions or seminars.

To encourage the backward class youths in various schemes for their self in life by giving training on different courses and to give suggestions for self dependent in life.

To built low cost housing and sanitation etc. for the needy Backward Class people provided if the Government empowered / will empower the society to undertake such activities.

To Form Self Help Group (SHG) for rural Poor & Backward Class woman

To hold and conduct examinations among the students on different courses of the society from time to time and to issue completion certificate to the successful candidates on their courses.

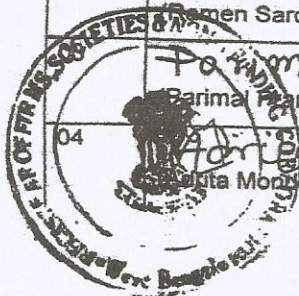
The names, addresses and descriptions of the members of the Governing Body:

Sl. No	Name	Address	Description
01	Uma Dutta	Basirhat, Sainpala	President
02	Ramen Sardar	Vill. & P.O.: Hatatganj, P.S.: Swarupnagar, 24 Pgs(N)	Vice-President
03	Parimal Pramanik	Vill. & P.O.: Bermajur, P.S.: Sandeshkhali, 24 Pgs(N)	Secretary
04	Adrita Mondal	Vill.: Choto Jirakpur, P.O.: Basirhat RS, 24 Pgs(N)	Treasurer
05	Madhab Mondal	Vill. & P.O.: Palpara Gobindapur, Basirhat, 24 Pgs(N)	Asst. Secretary
06	Sudarshan Ch. Kar	Vill.: Kuchulia, P.O.: Gobardanga, Dist.: North 24 Parganas Pin-743252	Member
07	Moumita Ghosh	Vill. & P.O.: Swarupnagar, Dist.: 24 Parganas(North)	Member

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We, the several persons whose names, addresses and occupations are hereunto subscribed are desirous of being formed into an association in pursuance of this memorandum of association.

Sl. No	Signature	Address	Occupation
01	Uma Dutta (Uma Dutta)	Basirhat, Sainpala	Housewife
02	Ramen Sardar (Ramen Sardar)	Vill. & P.O.: Hatatganj, P.S.: Swarupnagar, 24 Pgs(N)	Social Worker
03	Parimal Pramanik (Parimal Pramanik)	Vill. & P.O.: Bermajur, P.S.: Sandeshkhali, 24 Pgs(N)	Social Worker
04	Adrita Mondal (Adrita Mondal)	Vill.: Choto Jirakpur, P.O.: Basirhat RS, 24 Pgs(N)	House Wife



05	Madhab Mondal (Madhab Mondal)	Vill. & P.O.: Palpara Gobindapur, Basirhat, 24 Pgs(N)	Teacher
06	Sudarshan Ch. Kar (Sudarshan Ch Kar)	Vill.: Kuchulia, P.O.: Gobardanga, Dist.: North 24 Parganas Pin-763252	Social Worker
07	Moumita Ghosh (Moumita Ghosh)	Vill. & P.O.: Swarupnagar, Dist.: 24 Parganas(North)	House Wife

Witness to the above signatures:

Signature: *Adama Datta Choudhury*
 Address: *Lakshminagar, Gobardanga, 24 Pgs(N)*
 Occupation: *Service*

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8

REGULATIONS OF SANDESHKHALI MAA SARODA WOMEN & RURAL WELFARE DEVELOPMENT SOCIETY

Parimal Pramanik, 22/11/12

Unless the context otherwise requires words and expression contained in these Regulations shall bear the same meaning as in The West Bengal Societies Registration Act, 1961 or any statutory modification thereof.

MEMBERSHIP:

1. Admission:

- a. The signatories to the Memorandum of Association & the office bearers of the Governing Body of the society shall be first members of the society.
- b. The Governing Body may admit to membership any person of any caste, creed or sex who has attained the age of eighteen years and agreed in writing to be bound by the Memorandum of Association and Regulation of the Society and who in the opinion of the Governing Body will be interested in advancement of the objects of the society.

ii. Types of Members:

a. Honorary Members:

Any person, whose connection, with the society is deemed to be useful, may with the consent of such person be elected as honorary member of the society. Such members shall not however, be eligible to be member of the Governing Body nor shall be entitled to vote in any meeting.

b. Ordinary Member:

Any person qualified to be a member and paying described ordinary membership fee may be admitted as ordinary member of the Society.

c. Cessation of Membership:

Any member shall cease to be member:

- i. On the acceptance of his resignation from membership,
- ii. On his becoming insane or insolvent,
- iii. On his conviction of any offence in connection with the formation, promotion, management or conduct of affairs of society or a body corporate or of any offence involving moral turpitude.

iii. Register of Members:

The society shall maintain a Register of members containing the names, address and their occupations, the dates of admission and of cessation membership. The Register will be kept open for inspection of the members of society on requisition. All entries required to be made therein shall be entered within a period of 15 days.

iv. Rights and obligations of members:

Any ordinary member of the society has the right:

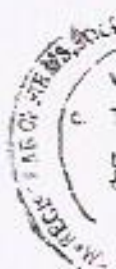
- a. To be elect in any election of the society,

To inspect the accounts and proceedings of the meetings of the society on appointment with the Secretary.

- c. To pay his subscription within the prescribed time. Defaulting members shall not be allowed to take part or vote in a meeting. Members shall have one vote each.

REGISTERED/RECORDED/FILED
on 22/11/12
Registrar of Societies & Non-Trading Co-ops, W. Bengal

S/IL/ 98323



Discretion & Removal:

Any frequent action of any member, if found by the Governing Body, detrimental to the interest and is in violation of the rules and regulations of the society, he may be after due enquiry, censured, suspended or expelled from the membership by the Governing Body in that case the Governing Body shall first serve the member concerned with a show cause showing therein the charges framed and ask him to submit his statement of defence within a month. On receipt of the explanation the Governing Body shall have the power to take a suitable action against the delinquent member after allowing him to defend his case. If reply to the show cause notice, is received within a month the Governing Body may take an expert decision. For any act of expulsion or termination no such member shall be entitled to prefer any claim for compensation or damage even if proved on subsequent date that such act of expulsion or termination was wrongful and / or unlawful.

2 GOVERNING BODY

a. Composition, election/appointment, and resignation/removal; terms of office.

- i. There shall be a Governing Body consisting of not less than 7 members. The office bearers of G.B. shall comprise of President, Vice-President, Secretary, Asst. Secretary Treasurer and other Committee members. The office bearers & other Committee members shall be elected at the A.G.M.
- ii. The resignation and removal of the G.B. members shall be dealt with as has been prescribed as in the case of other members noted herein-before.
- iii. The term of office of the G.B. shall ordinarily be three years, unless it dissolved / terminated early under unforeseen circumstance. After election, the old Governing Body will continue to function till the new Body takes over charge, which shall under no circumstances is more than 30 days from the date of election

b. Meeting:

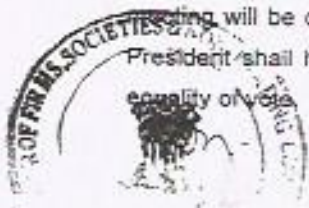
A meeting of Governing Body shall be held at least once in three months at such place, date and time, as the President or the Secretary may determine. One-third members of the Governing Body may requisition the meeting and the Secretary shall summon the same within seven days and failing which the President on the requisitions may do so provided no business other than specified in the notice shall be transacted at such meeting.

c. Notice and Quorum:

Seven days' notice of the meeting specifying the place, time and the general nature of business to be transacted, shall be given to every member of the Governing Body. Emergency meeting may be called on 24 hours' notice. Four members personally present shall constitute a quorum for the meeting and if quorum is not present within 30 minutes of the time; members present shall adjourn the meeting.

d. Procedure of the meeting:

The President shall preside over all meeting of the Governing Body and in his absence members present shall elect a Chairman of the meeting. All questions before the meeting will be decided by a majority of votes. Each member is having one vote. The President shall have a second or casting vote in addition to his own vote in case of equality of vote.



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Power and Duties of the Governing Body:

The Governing Body shall have general power of supervision and conduct over all the affairs of the society and in particular shall discharge the following duties:

- i. To appoint sub-committee with such power and duties as may be considered necessary or expedient.
- ii. To accept donation, gift, subscription, movable or immovable property for the objects of the society.
- iii. To sell lease mortgage or otherwise dispose of and deal with all or any part of the property of the society.
- iv. To keep proper accounts of the society in one or more banks.
- v. To co-opt not more than two members to the Governing Body.
- vi. To appoint a person or persons on payment to assist the Secretary / Treasurer in the maintenance of account, etc.,
- vii. To conduct any other business not specified herein for the attainment of the object of the society provided such business is not repugnant to such object.

SAFE CUSTODY OF PROPERTIES:

- a. The Governing Body or the trustee of the society shall be responsible for the safe custody of the funds, properties and assets of the society.
- b. The funds of the society shall be kept in Banks/Post Office/Mutual Funds and be invested in any securities specified under Sec. 20 of the Indian Trust Act, 1882 and also under section 11(5) of the Income Tax Act, 1961.

BOOKS OF ACCOUNT & INSPECTION:

The books of account and other statutory books shall be kept at the Registered Office and shall be open to inspection of the members at such time and place as the Governing Body directs on a written request made by any member.

ACCOUNTING YEAR:

The accounting year of the society shall be from 1st day of April of each year to 31st day of March of following year.

GENERAL MEETINGS:

a. Annual General Meeting:

i. Notice:

The Secretary shall Annually call the annual General Meeting within two months from the end of the last financial year giving at least 14 days' notice to all members. The notice shall contain the place, date, day and time of the meeting.

ii. Agenda:

The business to be transacted at the A.G.M. shall be:

- a. To confirm the minutes of the last A.G.M and of special general meeting, if any,
To adopt with or without modification the report of the working of the society for the Previous year ended,



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Power and Duties of the Governing Body:

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- i. To appoint sub-committee with such power and duties as may be considered necessary or expedient.
- ii. To accept donation, gift, subscription, movable or immovable property for the objects of the society.
- iii. To sell lease mortgage or otherwise dispose of and deal with all or any part of the property of the society.
- iv. To keep proper accounts of the society in one or more banks.
- v. To co-opt not more than two members to the Governing Body.
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4. BOOKS OF ACCOUNT & INSPECTION:

The books of account and other statutory books shall be kept at the Registered Office and shall be open to inspection of the members at such time and place as the Governing Body directs on a written request made by any member.

5. ACCOUNTING YEAR:

The accounting year of the society shall be from 1st day of April of each year to 31st day of March of following year.

6. GENERAL MEETINGS:

a. Annual General Meeting:

i. Notice:

The Secretary shall Annually call the annual General Meeting within two months from the end of the last financial year giving at least 14 days' notice to all members. The notice shall contain the place, date, day and time of the meeting.

ii. Agenda:

The business to be transacted at the A.G.M, shall be:

- a. To confirm the minutes of the last A.G.M and of special general meeting, if any.
- To adopt with or without modification the report of the working of the society for the Previous year ended,



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- c. To appoint qualified Auditor or Auditors,
- d. To transact such other business as may be fixed by the Governing Body,
- e. To transact such other business as may be brought forward by any member, 7 days' previous notice from any member,
- f. To conduct general election.

iii. Quorum of the meeting:

One-third members personally present at the commencement of the meeting shall constitute the quorum.

iv. Manner and Method of voting:

The Chairman of the meetings shall decide the manner and method of voting at the outset of the meeting.

b. Special General Meeting

The Governing body may convene a Special General Meeting at any time in view of urgency of the matter. At least 7 days' notice shall be given to every member for Special General Meeting. Members may request the Governing Body for Special General Meeting by placing a requisition signed by one third of total members. In that case the Governing Body shall convene a Special General meeting within a month from the receipt of such notice. In default by the Governing Body, the requisition shall hold such meeting provided no business other than those specified in the notice shall be transacted.

c. Extraordinary General Meeting:

The Governing Body may direct to convene an Extra-ordinary general meeting for consideration of addition, alteration or amendment of the memorandum/regulations of the Society. 7 days notice along with the proposed draft of change shall be sent to members before the meeting. The resolution of change, amendment etc. of the Memorandum and Regulations be carried out if accepted by the three fourths of members present at the meeting.

7. DUTIES OF THE OFFICE BEARERS:

a. President: He/she shall:

- i. Preside over all meetings of the Society,
- ii. Take all disciplinary actions such as removal, dismissal etc. in consultation with the Governing Body,
- iii. Advise the Secretaries in any matter requiring urgent attention, in call emergent meeting.

b. Vice President: He/ She shall act all job in absent of President.

c. Secretary: He/she shall -

- i. Convene all meetings of the Society,
- ii. Maintain minute books of all meetings,
- iii. Issue general circular and notices,
- iv. Receive all applications for membership which shall be placed before the Governing Body,

v. Sign on behalf of the Society all receipts for all sums received as subscriptions etc.,

vi. Sign and issue pay order on all bills for payments,

vii. Sign the accounts of the Society audited by a Chartered Accountant;

viii. Ensure compliance with statutory requirements,



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- 3c. Transact all other business subject to the direction of the Governing Body.
- d. Asst. Secretary: He/She shall do all job in absent of Secretary.
- e. Treasurer: He/she shall-
- Collect and receive all sorts of subscriptions, donations and deposits money and grant receipts thereof,
 - Maintain and keep cash books and such other accounts as are necessary,
 - Operate bank account jointly either with any one of the Secretary or the President, Vice President.
 - Prepare the budget in consultation with the Secretary for consideration of the Governing Body.

8. MAINTENANCE OF BOOKS OF ACCOUNTS AND AUDIT OF ACCOUNTS:

The Society shall maintain books of accounts as required under Sec. 15(1) (a), (b) of the Act. A duly qualified auditor as stated in Sec. 15(2) of the Act shall audit the accounts.

9. SUIT & LEGAL PROCEEDINGS:

All suits and legal proceedings by or against the society shall be in the name of the Secretary or such person as shall be appointed by the Committee.

10. ALTERATION OF MEMORANDUM & REGULATIONS:

The Memorandum, and Regulations, may be altered, modified rescinded or added to by special resolutions passed by the 3/4th of the members in a general meeting called for the purpose. The Governing Body shall have powers to make, alter modify or rescind such Regulations as may be considered necessary in the interest of smooth functioning of the society.

11. DISSOLUTION OF SOCIETY:

Subject to the Provisions of Sections 24 & 27 of the West Bengal Societies Registration Act, 1961 or any statutory modifications there of, the society may be dissolved by a resolution to that effect passed by 3/4th members of the society at a General Meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Association, if after dissolution, if any surplus fund generates of the dissolutions, the same will be transferred to a Registered Society of similar nature.

We, the undersigned members of the Governing Body of the Society do hereby certify that the above is a true copy of the Rules and Regulations of society.



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No.	Signature	Address	Occupation
01	Uma Dutta (Uma Dutta)	Basirhat, Sainpala	Housewife
02	Ramen Sardar (Ramen Sardar)	VIII. & P.O.: Hatatganj, P.S.: Swarupnagar, 24 Pgs(N)	Social Worker
03	Parimal Pramanik (Parimal Pramanik)	VII. & P.O.: Bermajur, P.S.: Sandeshkhali, 24 Pgs(N)	Social Worker
04	Adrita Mondal (Adrita Mondal)	VIII.: Choto Jirakpur, P.O.: Basirhat RS, 24 Pgs(N)	House Wife
05	Madhab Mondal (Madhab Mondal)	VIII. & P.O.: Palpara Gobindapur, Basirhat, 24 Pgs(N)	Teacher
06	Sudarshan Ch Kar (Sudarshan Ch Kar)	VIII.: Kuchulia, P.O.: Gobardanga, Dist.: North 24 Parganas	Social Worker
07	Moumita Ghosh (Moumita Ghosh)	VIII. & P.O.: Swarupnagar, Dist.: 24 Parganas(North)	House Wife

Witness to the above signatures:

Signature: *Atanu Debta Choudhary*
 Address: *Kanchinpur, Kulindia, 24 Pgs(N)*
 Occupation: *Service*

Date



*Compared by:
18/6/13*

CERTIFIED TRUE COPY
18/6/13
 Addl Registrar of Firms, Societies &
 Non-Trading Corporations, West Bengal

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